

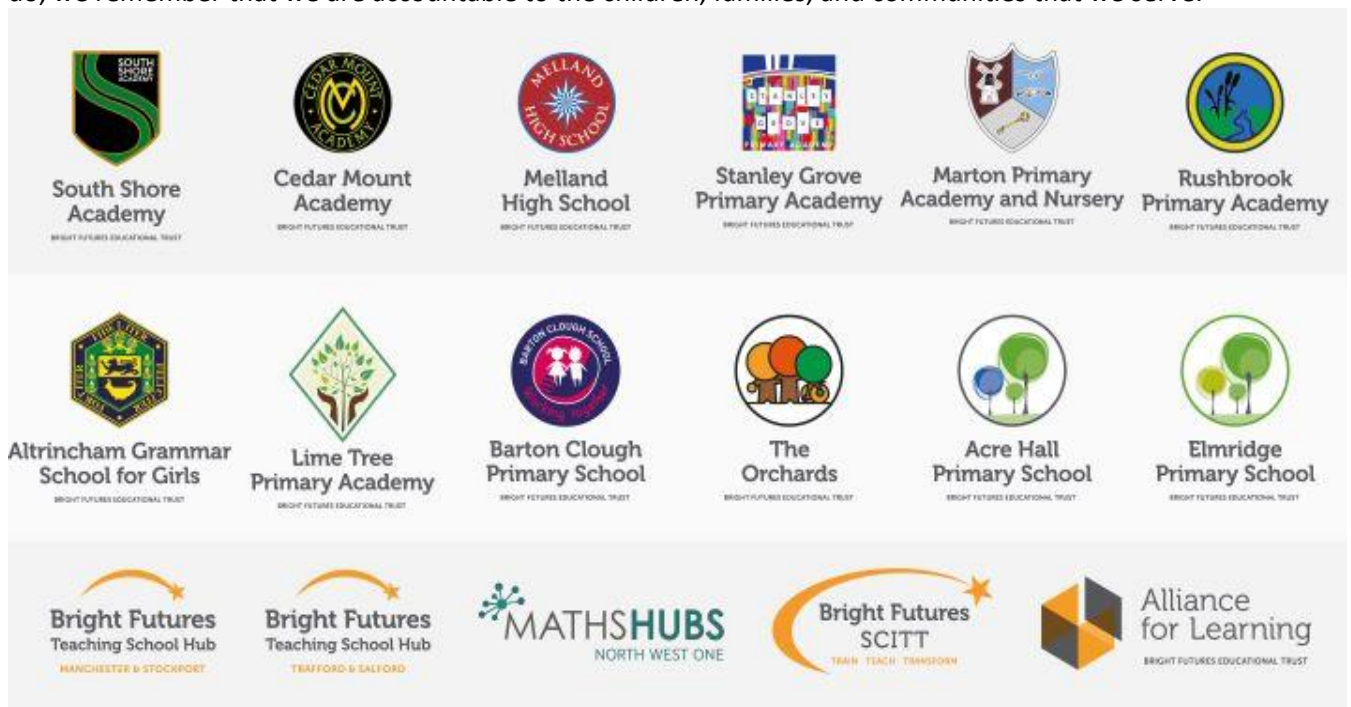
INFORMATION PACK JOB TITLE

Forest School Practitioner (TA2) Required from January 2022 Initially on a Fixed Term Contract until 31st July 2022

Developing and delivering Forest School and outdoor learning programmes, in conjunction with the Forest School Lead, across the whole school for small groups from 2 - 11 years old.
The full job description and person specification are on pages 5 – 7 of this pack.

Bright Futures Educational Trust

Bright Futures Educational Trust (The Trust) is a multi-academy trust set up in 2011. The Trust is made up of a richly diverse group of schools in Greater Manchester and Blackpool. We are passionate about working together within and beyond the Trust to achieve our aspirational vision: the best *for* everyone, the best *from* everyone. We are an organisation that is underpinned by values of: **community, integrity, and passion**. In everything we do, we remember that we are accountable to the children, families, and communities that we serve.



Our schools have their own identities, form one organisation and have one employer, Bright Futures Educational Trust. Bright Futures' Board of Trustees maintains strategic oversight of the Trust and delegates some of its responsibilities to the Executive Team, Principals, and local governing bodies. We place a high value on integrity and probity and take seriously our accountabilities for making the best use of public money. How decisions are made is described in our delegation framework. You can find out more about the Trustees and the Executive Team on our website: <http://bfet.co.uk/about-us/>.

The central team includes the Executive: John Stephens, CEO; Edward Vitalis, Chief Operating Officer; Gary Handforth, Director of Education; Lisa Fathers, Director of Development, Partnerships and Teaching School Hubs and Lynette Beckett, Director of HR & Strategy. The focus of these roles is to work with schools, providing high quality and timely guidance, leadership, challenge, and support. In addition to the executive team, we have central operations for finance, communications and marketing, HR, educational psychology, and digital technologies. Please see our website brochure which explains our central operations: [Working together for a Bright Future](#).

Bright Futures Development Network is another important outward facing component of our organisation. Underneath this umbrella we have 5 network hubs. 'The Alliance for Learning' (AFL) which provides school improvement services and CPD to over 700 schools (<http://allianceforlearning.co.uk/>), a North West Maths' hub providing mathematics training and coaching to 500 schools and a SCITT (School Centered Initial Teacher Training) which is the largest in the North West. After significant national reforms to the teaching school policy, Bright Futures was designated with two new large-scale Teaching School Hubs in 2021. The areas we serve are Manchester, Stockport, Salford, and Trafford. Our two Blackpool schools benefit significantly from the Trust's wide range of strategic partnerships, having priority access to high quality CPD, professional expertise and bespoke learning opportunities.

Collaboration and strong relationships form one of the 'commitments' in our Strategy and all components of the Bright Futures' family work closely together. Our Strategy was developed collaboratively and can be found on our website: [Our Strategy](#).



About Lime Tree

Lime Tree Primary Academy is an Ofsted outstanding School that educates children aged from 2 to 11 years old.

Situated in the Borough of Trafford, our facility benefits from extensive grounds incorporating a working farm and several dedicated Forest School areas. The school building boasts spacious, light filled learning spaces and state of the art technology and resources.

At Lime Tree Primary Academy, we offer our pupils the very best start in their education through the careful nurturing of individuals via ingredients of creativity, innovation and academic challenge. We passionately believe that it is every child's right to receive an education that fosters a lifelong love of learning.

Lime Tree's Values

We believe in and strive for...

Skilled knowledgeable, independent and resilient
Learners

Creative, imaginative, structured and adaptable
Thinkers

World aware, community spirited, caring and healthy
Individuals

A place where everyone loves to learn.

Lime Tree exists, to push the boundaries, remove the barriers and challenge the ordinary, enabling learning construction that is truly accessible for all. Through research, innovation and creativity we champion education as the vehicle to ignite passions, discover talent, nurture self-belief and become the very heart of our community

Why work for us?

Bright Futures

A great place to work

We offer a great opportunity to join an organisation which really lives its values. Our working environment is very inclusive and whilst you can expect to be challenged in your role, you will be supported through professional learning, treated fairly and with dignity and respect. Please see the Equality, Diversity, and Inclusion statement on our website: <http://bfet.co.uk/vacancies/>.

- Salary:** NJC scale points 7 to 11 (Bright Futures scale 4). The full time equivalent pay is £20,092 rising to £21,748 per annum. The actual pay based on the below working pattern commencing £17,205 rising to £18,623, per annum actual pay. Pay progression is linked to performance.
- Working weeks:** This is a great opportunity for flexible working as the role will work 38 weeks during school term time and an additional 1 week to be agreed. A total of 39 weeks.
- Hours:** 36.25 hours per week over 5 days. Flexible working will be considered, please discuss at interview if you wish this to be considered.
- Holidays:** You will be paid for the prorata equivalent of 25 days, plus 8 public holidays. This increases to 30 days plus 8 public holidays after 5 years' service.
- Pension:** Local government pension scheme. Please take a look at the website: <https://www.gmpf.org.uk/>.
- Other:** We offer salary sacrifice schemes for purchasing bikes used for travel to work and technology for personal use, through monthly interest free salary deductions. We also offer opportunities for professional development.

For a full explanation of our employment offer please see the booklet on our website:
[Great-Place-booklet.pdf \(bfet.co.uk\)](#)

How to Apply

We can only accept completed application forms, rather than CVs. This is because the regulatory guidelines of Keeping Children Safe in Education (2021), require us to check various details of job applicants and an identical application format for each candidate enables us to do this. We use a process that does not identify personal characteristics to the shortlisting panel. This is part of our commitment to equalities and diversity.

Our application form is available on line, along with the disclosure of criminal background form. The portal link is: <https://bfet.jotform.com/213133705784960> **Please complete the application by 9.00am on 2nd December, shortlisting will take place at 12 noon on 2nd December.** The Interview will take place on Tuesday 7th December at Lime Tree Primary Academy, Budworth Road, M33 2RP

Keeping Children Safe in Education

Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out and references will be sought for shortlisted candidates and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.

Data Privacy

You can the details of how we use the personal data that you provide us with in our Job Applicants' privacy notice on our website: <http://bfet.co.uk/wp-content/uploads/2018/07/BFET-Applicant-privacy-notice-002.pdf>

JOB DESCRIPTION

Job Description – Forest School Practitioner

Main Responsibilities

Developing and delivering Forest School and outdoor learning programmes, in conjunction with the Forest School Lead, across the whole school for small groups from 2 - 11 years old.

To evaluate programmes and to continually strive for improvement.

To be responsible at all times for high standards of care and education of all group members in accordance with the Forest School Association principles and criteria for good practice.

Working in partnership with volunteers and the wider school team.

Communicating effectively with teachers and Teaching Assistants regarding delivery, planning and outcomes of Forest School and outdoor learning.

Keeping accurate and up to date monitoring and reflective records, involving the Children's Teacher when necessary

Attend whole school meetings on a weekly basis

Writing and updating risk assessments and ensuring the health and safety of all participants, in line with those risk assessments.

To regularly check and maintain tools and other equipment, ordering replacements where necessary

To keep records as appropriate of emergency contact details for participants, permission forms and achievement of pupils.

To adhere to all relevant school policies and procedures.

To engage in continuous professional development.

To carry out all other such duties as may from time to time be determined by the line manager.

Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure by the Criminal Records Bureau. The post is exempt from the Rehabilitation of Offenders Act 1974.

PERSON SPECIFICATION

POST TITLE: Forest School Practitioner (TA2)

PERSON SPECIFICATION

MINIMUM ESSENTIAL REQUIREMENTS	METHOD OF ASSESSMENT	
Qualifications and Experience		
Excellent numeracy and literacy skills (minimum GCSE).	E	A/C
Level 3 Forest School qualification or working towards.	E	A/I
Experience of working in a school environment.	E	A/I
Experience of working with children with specific social and emotional needs.	D	A/I
Relevant first aid training or willingness to carry out training.	D	A/I
Skills		
Ability to work independently and as part of the whole school Team.	E	A/I
Demonstrate good communication skills, both written and spoken, with adults and children.	E	A/I
Ability to establish effective working relationships with a wide range of people.	E	A/I
Ability to contribute to a range of teaching, learning and pastoral activities.	E	A/I
Ability to observe, monitor and provide constructive feedback on pupils' progress, keeping accurate records	E	A/I
Ability to build and maintain effective relationships with pupils, treating them equitably, with respect and consideration.	E	A/I
Ability to take responsibility, with minimum supervision, for delivering work programmes over an extended period to groups of children with complex needs.	E	A/I
Demonstrate good ICT skills and awareness of methods of using ICT in teaching practice.	E	A/I

Knowledge		
Understand the need for confidentiality.	E	A/I
Understanding of the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection.	E	A/I
Understanding of the different ways in which children learn and relevant behaviour management strategies.	D	A/I
Personal Characteristics		
Works enthusiastically but remains calm under pressure.	E	A/I
Maintains professionalism and confidentiality at all times.	E	A/I
Demonstrates initiative and ability to organise own workload.	E	A/I
Ability to adapt to a variety of situations.	E	A/I
Other		
Flexible approach to working hours with the willingness to work occasional evenings to support school events and attend out of hours training events.	E	A
Willingness to undertake training, identify own training needs and show a commitment to further professional development.	E	A

E = Essential D = Desirable
A = Application I = Interview C = Certificate